



**State of Arizona
Department of Education**

March 16, 2012

Dear Superintendents and Charter Holders:

As you may be aware, Pearson has contracted with the Partnership for Assessment of Readiness for College and Careers (PARCC) and the Smarter Balanced Assessment Consortium (SBAC) to develop a Technology Readiness Tool (TRT) to support transition planning activities as LEAs move toward next-generation assessments scheduled for the 2014 – 2015 school year. This tool will help evaluate what technology is currently in place and compare it with what will be needed to administer the new online assessments.

To support LEAs in this program, we have assigned a team of professionals to the role of “State Readiness Coordinator” (SRC). The SRC team will partner directly with LEAs to:

- Coordinate with local and state teams.
- Communicate regularly to LEAs, including technology personnel.
- Conduct training on TRT implementation for LEA technology personnel and others within the LEA who may need access to information about the tool.
- Answer questions from LEA personnel about planning for and implementing the TRT.

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This tool is designed to help assess technology capacity within all LEA schools in the area of devices,

device to test-taker ratio, network infrastructure, and staff and personnel. As such, we would like for you to designate a primary contact that will work directly with the SRC team and coordinate with LEA schools to ensure success. As time is of the essence, please use this [form](#) to designate your contact no later than **April 2, 2012** as the data collection window is set to begin **April 10, 2012**. The LEA primary contact will then begin to receive information about the TRT, timelines, training, login credentials, and other information vital to this important program.

We look forward to working with you as we all transition to next-generation assessments in our great state. In the meantime, please visit <http://www.azed.gov/standards-development-assessment/parcc-assessment/> to learn more.

With regards,

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